



## King County REGISTERED NURSE

PUBLIC HEALTH- SEATTLE & KING COUNTY - COMMUNITY HEALTH SERVICES/RENTON

Hourly Rate Range \$21.28 - \$29.05

Job Announcement No: 04TA4190

OPEN: 4/07/04

CLOSE: Open Until Filled

**WHO MAY APPLY:** This career service position is open to all qualified candidates.

**WHERE TO APPLY:** Required forms and materials **must** be sent to: **Nursing Administration, 999 3<sup>rd</sup> Avenue, Suite 1200, Seattle, WA 98104**. Applications materials must be received by 5:00 p.m. on the closing date. (Postmarks are NOT ACCEPTED.) Contact Dorene Hersh (206) 205-1682 for further inquiries.

**PLEASE NOTE:** Applications not received at the location specified above may not be processed.

**FORMS AND MATERIALS REQUIRED:** A [Public Health-Seattle & King County Nursing Employment application, Applicant Data Sheet](#), resume and letter of interest detailing your background and describing how you meet or exceed the requirements are required.

**WORK LOCATION:** Renton Public Health, 3001 NE 4<sup>th</sup> Street, Renton, WA 98056

**WORK SCHEDULE:** This 1.0 FTE career service position is overtime eligible. It is a 40-hour workweek, Monday through Friday; some evenings and weekends may be required.

**PRIMARY JOB FUNCTIONS INCLUDE:**

- Conducts immunization status assessment and administers immunizations based on that assessment.
- Obtains specimens for pertussis cultures.
- Maintains up to date personal knowledge of immunizations and communicable diseases in order to be resource for the community and provide communicable disease education to clients.
- Maintains immunization inventory with detailed records.
- Maintains vaccine supplies following strict protocol and keeping detailed records.
- Evaluates Child Profile records.
- Obtains health history, evaluate precautions and contraindications prior to vaccine administration.
- Administers prescribed immunizations and medications. Monitors and documents the patient's treatment progress and response.
- Assists in obtaining appropriate patient consent for care, maintaining patient confidentiality and maintaining an orderly medical record according to State and Federal laws that govern health care information.
- Skilled in phlebotomy techniques.
- Responds to emergency situations with basic life support and first aid skills. Summons other health care providers and emergency response personnel in a timely and appropriate manner.
- Participates as a member of a multidisciplinary team to facilitate teamwork, improve patient care processes and outcomes and maintain an orderly work environment with efficient clinic flow.
- Participates and assists in the training and orientation of health care professional students and new employees.
- Provides for clinic maintenance by developing and maintaining systems that assure provision of adequate supplies, and maintenance, repair and calibration of clinic equipment.

- Maintains a safe clinic environment through implementation of standards and techniques of asepsis, infection control, safe disposal of biological and clinical materials and use of appropriate personal protective equipment.
- Demonstrates a working knowledge of applicable clinical practice guidelines, community standards of care and Federal and State laws and regulations.
- Demonstrates communication skills that are clear, effective, and respectful to promote optimal patient care and team functioning.
- Maintains tracking and quality assurance/improvement systems for patient care coordination.
- Consults appropriately with other health care providers and community agencies.

#### **QUALIFICATIONS:**

- Requires current Washington State Registered Nurse license in good standing.
- Graduation from a National League of Nursing accredited school of nursing or the equivalent.
- Knowledge of nursing process, skill in using a systematic approach to client care that includes assessment, diagnosis, planning, intervention, evaluation, consultation and referral.
- Knowledge of health care systems structure and function, (primary care services, community resources and private providers), allowing for appropriate client referrals based upon patient need and program guidelines.
- Knowledge of anatomy, physiology, pathophysiology, epidemiology, physical assessment and basic pharmacology.
- Knowledge of human systems (wellness, illness, growth and development, human behavior, psychosocial development, family and community systems) and alternative health care treatments.
- Knowledge of prescribed treatments and medical interventions, monitoring and documentation of the patient's treatment progress and response, referring to providers when indicated.
- Knowledge of infectious disease management, control and safety standards, techniques of asepsis, safe disposal of biological and clinical materials, and use of appropriate personal protective equipment, laboratory procedures including preparation and screening standards.
- Knowledge of Washington State law (WAC 18.79) relating to nursing care, federal health care regulations, clinical practice guidelines for patient care and community standards.
- Demonstrated communication skills that are clear, effective, respectful of differences, and facilitate patient care and team functioning (oral, written, and computer)
- Knowledge of chart documentation requirements, medical record forms, State and Federal laws that govern release of health care information, patient consent.
- Knowledge of equipment, supplies and materials needed for medical treatment. Familiarity with the systems required to maintain the supplies, repair, and calibrate clinic equipment.
- Knowledge of adult learning and health education techniques and principles.
- Knowledge and skill in time management, problem solving, multi-tasking, prioritizing and crisis intervention and case management.
- Knowledge of research techniques and principals and quality assurance/improvement systems.
- Skills in maintaining working relationships and working with diverse populations and cultures, can engage clients in a care plan.
- Skill in initiating appropriate emergency response.
- Knowledge and skill in medical triage, both in person and over the phone.
- Skill in working both independently and within a multi-disciplinary team.
- Demonstrated experience working with diverse populations.

#### **DESIRED QUALIFICATIONS:**

- Experience with immunizations.
- Experience in an ambulatory care setting desired.

- Bilingual: English/Spanish desired.

***NECESSARY SPECIAL REQUIREMENTS:***

- The selected candidate must pass a thorough background investigation.
- Employees are required to protect the privacy and security of protected health information as defined in State and Federal Law
- An offer of employment will be contingent on passing a pre-employment physical exam

***UNION MEMBERSHIP:*** WSNA

***CLASS CODE: 8337    SEQUENCE NUMBER: 80-8337-1696***